GACTE Summer Board Meeting

August 18th, 2014

Columbus State University

Attending: Cindi Chance, Mike Mahan, Tom Koballa, Karen Kurz Fran Jackson, Bob Michael, Arlinda Eaton, Ellen Roberts, Tracey Elder, Paige Thompkins.

Absent: Vicki Hollinshead, Sandra Lesley

**Call to Order:** President Karen Kurz called the meeting to order at 12:10PM.

Karen Kurz as the presiding president opened the meeting, Arlinda Eaton will be the closing president as the gavel is passed and will close the meeting. Paige Thompkins was recognized as the President-Elect.

**Approval of Minutes**: Motion for approval of the minutes of the GACTE Board meeting from Spring 2014 was made and seconded. The minutes were previously sent out and are also posted on the GACTE website. There were no corrections to the minutes. The motion passed unanimously by voice vote.

**Treasurer’s Report**: Vicki Hollinshead sent the report on the finances of the organization with detailed descriptions of expenditures and assets since the last meeting. A list of institutions that have paid their dues for 13-14 and also for 14-15 was included. The treasurer’s report was approved unanimously by voice. There was a slight correction based on a simple miscalculation.

There was discussion about the need for a simple outside auditor process for the books. This is recommended by AACTE. Arlinda will make an inquiry about an outside auditor.

**FALL CONFERENCE:**

Discussion on the Fall meeting. There was a concern about the number of meetings that are already scheduled. Do we need to duplicate information that is already distributed? The following questions are to be considered in planning meetings:

* Continue to meet with EPAAC?
* Meet with GACTE?
* Investigate meeting with GATE/. The idea is that GATE does not want to share the meeting with us.
* Investigate meeting with the Assessment Directors.

Cindi gave the history of the GATE/GACTE meeting and what has transpired and the move to joint meetings with EPAAC. There was some discussion on meeting with Deans and faculty of education. Cindi recommended that we invite GATE to the next Board Meeting (FALL). Arlinda will contact the President of GATE. Since everyone is busy and it is difficult to schedule meetings is there an option for the future for fewer meetings and maybe a more intense meeting. There was a discussion on the need for Deans of Arts and Sciences attending EPAAC in the future. The participation rate of A&S is very low.

**The Fall Board Meeting is scheduled for November 6th and 7th at Mercer, Atlanta Campus (tentative Bob at the BOR will be contacted). The Board meeting for GACTE would be at 8:00AM on the 7th. Cindi will advise Board of meeting dates/times**

**NEW BUSINESS:**

**Continuation of the Executive Director Position/Executive Director.**

Ellen Roberts moved to continue the position and the person.

Tom Koballa seconded the motion.

Approved by voice vote. First vote was to retain the position of Executive Director, and the second vote was to retain Dr. Cindi Chance in the position as Executive Director.

**Annual Summer Meeting:**

There is a need for a Strategic Plan. The Board supported the need for developing a strategic plan. The first step might be an electronic sharing of a rough draft in August. The decision was reached that there is just too much going on at this time. A tentative date of Wednesday the 27th was established as a potential meeting date. An alternative is the night meeting during the PSC meeting in Atlanta. The partnership program with the PSC from September 2nd to the 4th in Atlanta was discussed as an example plus the follow up meetings on partnerships around the state.

**Continuation of Ad-hoc committees:**

**The following appointments were discussed and the decisions reached:**

Legislative Committee = Don Livingston

Research Committee = Tom Koballa

Communications Committee = Fran Jackson

Administrative Committee = (Was originally designed to work with alternative providers and membership. Arlinda Eaton will find a candidate and maybe change the name of the committee)

**Committees for 2014-15:**

Strategic Planning Committee = (Board will be the committee)

Constitution and Bylaw Review Committee= Arlinda, Tom, and Paige (By-laws review needs to be completed every 5 years)

**AACTE WASHINGTON WEEK:**

1. **501-C-6** Legal issue with being a non-profit organization and tax liability. Cindi will look into this with her significant other. AACTE will pay up to $2000 to begin the process to move towards filing status as 501-C-6 (Currently have a non-profit business classification. This will move us to a 501-C-6 and allow us to apply for grants and other non-profit items.
2. **AACTE State Leadership Conference,** DC-Cindi Presented GA Leadership successes to all state leaders. She has been asked to consult with Kansas and Indiana about the GACTE role in State leadership decisions. Georgia is considered a leader in the field of educator preparation at this time. The rest of the country is experiencing the same angst.
3. **CAEP and the 2020 Standards.** There will be a report on how Georgia is prepared to assist teacher with the new standards for 2020. Indicators were developed for what teachers need to know and be able to do by 2020 and how each state is prepared for those standards. Need for an advance word on the release of the data.
4. **NTEP Grant-Project SPARK:** Can we focus the grant on our internal constituents? There was a discussion to make sure that assistant/Associate Deans and Department Heads are brought to meetings and become involved in GACTE and EPAAC. (There is a draft for the records) GACTE is requesting $7,000.00. There was a motion by Paige to move forward and submit the grant application. There was a second by Ellen and a unanimous vote to go forward with the grant application. Arlinda had some questions on the grant goals. There was the addition of some word-smithing to better explain all of the involved parties of the grant. Cindi has the edited copy. All institutions will be asked to decide on the message to be sent from Georgia Educators and then to gather photos and/or video snippets that show Georgia Educators are in the lead in teaching students for the future. Project SPARK is the title for the grant.
5. **CAEP and NTEP and relationship with NCTQ:** CAEP leaders seem to be getting the message about the relationship of CAEP and NCTQ. There will be CAEP movement away from NCTQ.
6. **Development of an Award:** Teacher-Mentor Award. Will only cost us a plaque. Have lots of nominees for this so we can recognize our mentors in the K-12 classrooms. Maybe each GACTE EPP nominate one person, then select the overall winner. Arlinda and the Board are very much in favor of the idea, but voiced that there needs more planning, so this will be added to the strategic plan. Many areas already award top teachers. Also maybe Educator Prep faculty of the year and Dissertation of the year. Tracey mentioned the e-mails from Matt Cardoza at the DOE for highlights from the DOE.
7. **AACTE Awards:** These are now available on the AACTE website.

**Ad-Hoc Committees Needed for 2014-2015:**

**President Eaton will appoint and charge the following committees:**

Constitution and Bylaws

Education Marketing Committee

Strategic Planning Committee

Legislative- MASTER’S Non-Pay

Day on the Hill (Don’s input needed here, Do we need a committee or is one person enough?)

**2015-GA Day on the Hill:** Don Livingston will continue to head this up. Arlinda will talk to Don. Maybe Don will chair a committee on this topic. The Board suggested a common GA educator prep message/theme delivered to all legislators as opposed to each institution message. The mortar-boards were a hit in the assembly, with the students getting a standing ovation. The message was in the fortune cookies –perhaps not as clear as needed throughout the event. There is an issue with trying to give away things. Maybe a legislator reception the night before or a breakfast to start the day on the hill will be a good expense.

**EXECUTIVE DIRECTOR REPORT:**

AACTE STATE CARDS. See Georgia’s Draft that was shared.

AACTE Model Legislation = Should we try to introduce legislation to support state scholarships for four year scholarships if committed to teach in GA high-needs schools? The state would track the students. Maybe add to the strategic plan. Need someone in the legislature to drop the bill and also consider the costs. Also look at smaller scholarships (Fran has a good idea ☺)

Georgia at the AACTE Meeting = Plan for this year. The meeting was a very good idea, the restaurant was not a good place to meet. There was a large crowd. This year the meeting is in Atlanta. It is a scheduled meeting with an agenda for tax purposes. The president, with the support from the GACTE Executive Director schedules the meeting and prepares the agenda.

**COMMITTEE REPORTS:**

**Nominations Committee:** Appointed by the President (Vote in Spring)

**Awards Committee** Appointed by the President (Soon)

**Policy and Legislature Committee:** Don Livingston

**Administrative Committee:**  Already discussed

**Communications Committee:** Fran Jackson **–** trying to move the website to AACTE web. They need info from GACTE. Everything will be linked to the AACTE site.

**Research Committee:** Tom Kobala

**Need to create an awards committee: This committee will establish the criteria for future awards.** The president will develop the inaugural committee.

MOVE TO ADJOURN at 2:10

Respectfully Submitted

Mike Mahan, Gordon State College

Secretary, GACTE